

**Seymour Public Library District
Board of Trustees Meeting
September 27, 2016**

Present: Lisa Carr, Sue Ahner, Kathleen Carnes, Ellen DelloStritto, Nancy Karpinski, Ginny Kent, Larry Liberatore, Pat Messina, Mike Trapani, Joan Smrtic

The meeting was called to order at 5:34 PM.

Agenda Item	Discussion	Action Taken/Next Steps
CONSENT AGENDA		
*Minutes of 8/30/16 Meeting	No additions or corrections.	Motion to approve the Consent Agenda as submitted (Kent/Karpinski). Unanimous approval.
ACTION ITEMS		
Financial Statements for August 2016 (including Fines and Fees Summary)	Financial Statements for August 2016 have been reviewed by Finance Committee members (no meeting). Statements appear in order and approval is recommended.	Motion to accept Financial Statements (including Fines and Fees Summary) for August 2016 as submitted (Messina/Carnes). Unanimous approval.
Approval of August 2016 Claims	Claims for August 2016 have been reviewed per procedure, and approval is recommended by Finance Committee Chair.	Motion to accept the August 2016 claims as submitted (Trapani/Karpinski). Unanimous approval.
Trustee Election & Budget Referendum	<p><u>Proposed Budget:</u> Allowable levy growth factor & tax base growth factor have been issued by NYS. Current tax levy of \$769,000 could be increased to \$780,000 without going over the cap. Taking the proposed increase of \$11,000 into account, the Director has made a few minor changes from the previous draft budget and will email the revised budget proposal to the Board. For future Board consideration, Director will contact Auburn Enlarged School District for information on how they handle absentee ballots.</p> <p><u>Trustee Election:</u> Three vacancies will exist on the 2017 Board of Trustees: two (2) in Auburn and one (1) in Sennett.</p>	<p>Motion to increase the current tax levy by \$11,000 to \$780,000 for 2017, with the Budget Referendum to be held on December 6, 2016 (Ahner/Trapani). Unanimous approval. First step on timeline: place public notices re: budget referendum on 11/8. Director will obtain tax impact figures for Auburn and each town (rate of increase or decrease per each \$1,000 of assessment) from the county's Real Property & Assessment Dept. Director will contact Auburn and the towns to offer to meet with officials re: proposed budget.</p> <p>Motion to hold a Trustee Election on December 6, 2016 to fill three (3) Trustee vacancies for 2017, two (2) to represent the City of Auburn and one (1) to represent the Town of Sennett (Messina/Kent). Unanimous approval. First step: On 10/17, Director will hold a public information session for prospective candidates. Petitions with signatures must be returned by 11/1/16.</p>

DISCUSSION ITEMS		
Building Issues	Cracked glass flooring – waiting to hear from McLaughlin Glass re: removing glass & installing plywood. Final letter re:HDC/office construction project: Building Comm. Chair will review with Director. West link roof: leak in aftermath of heavy rainstorm; Director is following up with contractor to see if related to previous roof project; might be a masonry issue.	
Finger Lakes Library System's Annual Meeting - Fri., Oct. 14 in Ithaca	Trustees interested in attending should contact the Director before Fri. September 30.	
FLLS workshop on new Fair Labor Standards Act	Director & Trustee Sue Ahner attended. Very complicated legislation that will have significant ramifications re: exempt status, hourly wages, volunteering, etc. Director will keep Board informed.	
Patron Survey	Director will email draft patron survey to Trustees for their input re: questions and wording.	
Deferred Compensation & 403b Plans	Director and Finance & Personnel Committee members will meet with consultant Ron Case (Retirement Consulting Group) on 10/17 to discuss options re: deferred comp/403b plans and the services his company can offer.	
New Library Cards available	Colorful; contain SPLD's logo and famous sayings.	
One Card Program	Meeting will be held on 10/19 for all FLLS libraries; many questions about potential issues; "home library" needs definition.	
Committee Reports	None shared. Policy Committee will meet on 9/28.	
"Between the Covers (of a Book)"	Friends of Seymour Library Fundraiser, to be held at Auburn Public Theater: 10/19 at 6 PM. Various individuals from the community will read or perform excerpts from their favorite books or writings. Tickets available at Circulation Desk and APT: \$15 adult; \$12 senior.	
COMMENTS FROM PUBLIC	None	

The meeting was adjourned at 6:25 PM (Kent/Carnes).

Respectfully submitted,

Joan Smolic, Secretary

Next Regular Board of Trustees Meeting: Tuesday, October 25, 2016 at 5:30 PM